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Second Semester B.E Degree Examination, Aug./Sept.2020

Technical English – II

(COMMON TO ALL BRANCHES)

Time: 3 hrs.]

[Max. Marks: 100

INSTRUCTIONS TO THE CANDIDATES

1. Answer all the hundred questions, each question carries **ONE** mark.
2. Use only **Black ball point pen** for writing / darkening the circles.
3. For each question, after selecting your answer, darken the appropriate circle corresponding to the same question number on the OMR sheet.
4. Darkening two circles for the same question makes the answer invalid.
5. **Damaging/overwriting, using whiteners** on the **OMR** sheets are strictly prohibited.

Choose the appropriate verb that agrees with the subject: (Q.No.1 to Q.No.4)

1. Which of these is the best way to establish a proper rapport with audience?
a) Pointing a finger b) Waving your hands c) Making eye contact d) Standing erect.
2. In an oral presentation, the speaker should not _____.
a) panic b) pause c) make eye contact d) inspire.
3. Which of these do not provide free E-mail?
a) Hotmail b) Radiff c) WhatsApp d) Yahoo.
4. Which of the following stages of an interview should take the largest time to complete?
a) Greeting b) Resume review c) Questions and answers d) Closing.

Choose the correct pronoun that agrees with the noun: (Q.No.5 to Q.No.7)

5. Which type of interview questions are most meaningful to employers , who want to assess how you will perform on the job?
a) Traditional b) Screening c) Behavioral d) All three.
6. What is typically NOT considered part of a job compensation package?
a) Salary b) Funds to pay taxes c) Incentive pay d) Benefits.
7. Which of these are vital for any organization?
a) Debates b) Group discussion c) Speeches d) Arguments.

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Fill in the blanks with appropriate adjectives : (Q.No.8 to Q.No.10)

8. Which of these factors do not enhance listening skills?
a) Attention b) Clear perception c) Fakeness d) Frankness.
9. In a formal letter what is the name given to the address and date at the top?
a) Starting b) Closing c) Body d) Heading.
10. If you didn't know the recipient's name, how would you address the person?
a) Dear Mr./Mrs. b) My dear c) Hello d) Dear Sir or Dear Madam.

Choose the appropriate adverbs: (Q.No.11 to Q.No.13)

11. A technical report establishes a _____.
a) illogical conclusion b) logical conclusion
c) personal prejudice d) misplaced learning.
12. Which of these must never be a basis for a technical report?
a) Facts b) Tests c) Personal prejudices d) Experiments.
13. Generally, when asked about long term goals, candidates should talk about where they want to be professionally in how many years?
a) 3 years b) 5 years c) 10 years d) 15 years.

Choose the right form of the verb: (Q.No.14 to Q.No.16)

14. Which of the following is NOT a typical employment test mentioned in the chapter?
a) Drug b) Aptitude c) Polygraph d) Personality.
15. The final activity in the interview process is
a) The handshake b) The follow-up c) The negotiation d) The thank you note.
16. When negotiating, what should be addressed first?
a) Vacation b) Benefits c) Perks d) Salary.

Select the correct tense form of the verb: (Q.No.17 to Q.No.18)

17. What is variety of questions that can be asked by the candidate?
a) General b) Defining c) Controlling d) All three.
18. A group discussion must advance.
a) truth b) dishonesty c) personal glory d) arguments.

Choose the correct article from the given options: (Q.No.19 to Q.No.21)

19. In a group discussion, one must communicate with
a) Hostility b) Ignorance c) knowledge d) long sentences.
20. Which of these must be avoided in a group discussion?
a) Speaking facts b) Asking questions c) Speaking fast d) Speaking with clarity.

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21. Which of these qualities are important in a group discussion?
a) Ignorance b) Aggressiveness c) Hostility d) Emotional stability.
- Select the correct preposition from the given option to complete the gap :
(Q.No.22 to Q.No.25)**
22. In a group discussion, we should be
a) Assertive b) dominating c) subjective d) ignorant.
23. Which is not a part to a business letter?
a) Salutation b) Inside Address c) Indenting d) Signature.
24. The main point is written in which part of a formal letter?
a) Post script b) Closing c) Opening d) Body.
25. How would you address the recipient of an informal letter?
a) Dear Mr. b) My dear c) Dear Sir/Madam d) Hallo Sir/Madam.

**Choose the right conjunction from the given options to complete the gap :
(Q.No.26 to Q.No.28)**

26. If you know the recipient's name, how would you close the letter?
a) With love b) Yours sincerely c) Yours faithfully d) Affectionately yours.
27. How many times will your name appear on a business letter?
a) 3 b) 2 c) 1 d) 4.
28. What style format is the business letter written in?
a) Center Format b) Left Format c) Block Format d) Square Format.

Select the correct meaning of the underlined idiom : (Q.No.29 to Q.No.31)

29. Summary of an effective technical document, included :
a) examples b) figures c) two-three main ideas d) briefing.
30. A list of illustrations, included, figures and tables, placed on :
a) abstract vision b) title page c) table of contents d) bottom line.
31. To which of these people is the report not very crucial?
a) Engineers b) Scientists c) Teachers d) Business executives.

Choose the appropriate phrases from the given options to fill in the blanks : (Q.No.32 to Q.No.33)

32. Which of these is NOT a part of a report?
a) Front matter b) Gender c) Front cover d) Title page.
33. Which of these must be avoided in a technical report?
a) Facts b) Logical conclusion
c) Objective evaluation d) Subjective evaluation.

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Select the correct gender of the underlined words : (Q.No.34 to Q.No.36)

34. Which of these is NOT a parameter in a report?
a) Age of writer
b) Extent of information
c) Quality information
d) Ability to acquire information.
35. The application letter and the resume perform _____.
a) 2 different tasks
b) overlapping tasks
c) the same tasks
d) 2 opposite tasks.
36. The main goal of your cover letter is _____.
a) Getting the job
b) Getting an interview
c) Writing an application
d) Send CV.

Choose the correct word which indicates the right option to complete the gap: (Q.No.37 to Q.No.38)

37. Its best to address your cover letter to _____.
a) The company
b) The department
c) A specific person
d) Unknown person.
38. Would you submit a resume without a cover letter?
a) Sure, if it's good enough
b) of cause not !
c) not necessary
d) not in practice.
39. Letters that please the receiver are called _____.
a) good news letter's
b) Routine letters
c) "yes" letters
d) invitation letters.
40. A summary placed at the beginning of the CV acts as a _____.
a) Preface
b) Synopsis
c) Statement of objective
d) Letter recommendation.
41. What's the ideal cover letter length?
a) one paragraph
b) one page
c) two paragraphs
d) more than two pages.
42. Proof reading your cover letter is _____.
a) Essential
b) Not that big a deal for non-writing jobs
c) Not essential
d) boring
43. A curriculum vitae (CV) is a _____ word.
a) French
b) German
c) Latin
d) American.
44. Which of these is NOT mentioned in a job description CV?
a) Name
b) Address
c) Nationality
d) Education.
45. Which of these is NOT mentioned in a bio-data?
a) Name
b) Address
c) Education
d) Career aim.
46. Resume is a _____ word.
a) French
b) German
c) Latin
d) American.
47. Two singular subjects connected by or, neither/or neither/nor require a _____ verb.
a) plural
b) singular
c) neutral
d) pronoun.
48. Pair Nouns take _____ verbs.
a) plural
b) singular
c) neutral
d) pronoun

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49. The pronoun each is singular and requires _____ verbs.
 a) plural b) singular c) neutral d) pronoun.
50. The pronoun everyday is singular and requires _____ verbs.
 a) plural b) singular c) neutral d) pronoun.
51. This singer, along with a few others, _____ the harmonica on stage.
 a) play b) is playing c) are playing d) plays.
52. Each of the dancers _____ brilliantly.
 a) twirl b) twirls c) is twirling d) are twirling.
53. Either Maggie or Sadie offered _____ help with proofreading.
 a) their b) his c) they d) her.

Choose the pair of word / phrase from the options given that best expresses a similar relationship to that of the given pair : (Q.No.54 to Q.No.56)

54. Either Cassie or Marie _____ the employees this afternoon.
 a) is paying b) pay c) pays d) are paying.
55. Please allow John and _____ to go to the movies.
 a) I b) me c) you d) it.
56. He is as good a player as _____.
 a) me b) I c) you d) it.

**Choose the correct form of Active/Passive voice of the following sentences:
 (Q.No.57 to Q.No.61)**

57. Which verb correctly completes the sentence?
 My dad _____ me with my home work.
 a) help b) helped c) helping d) being helped.
58. Which verb correctly completes the sentence? We _____ last night.
 a) go b) gone c) went d) going.
59. Everyone of the shirts _____ a green collar.
 a) has b) have c) having d) had
60. The famous singer and composer _____ arrived.
 a) have b) having c) had d) has.
61. Gold, as well as platinum _____ recently risen in price.
 a) have b) has c) having d) had.

**Select the correct form of Reported Speech of the following sentences:
 (Q.No.62 to Q.No.67)**

62. One of the books _____ been missing.
 a) had b) have c) has d) having.

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63. He does not have _____ friends.
a) more b) much c) many d) little.
64. His old father hasn't got _____ hair on his head.
a) more b) much c) many d) little.
65. I was not well so I didn't get _____ sleep last night.
a) more b) much c) many d) little.
66. Please tell that how _____ fruit do you eat in an average day?
a) more b) much c) many d) little.
67. I find myself _____ on sunny days as opposed to rainy days.
a) chippiest b) chippier c) more chipper d) most chipper.

Choose the part of the sentences in which grammatical error is noticed :

(Q.No.68 to Q.No.71)

68. Chuck pops his gum _____ than Bucky.
a) most often b) more often c) often d) oftener.
69. That whale is _____ than this dingo.
a) big b) more big c) biggest d) bigger.
70. I'm positive that I am _____ than my little brother.
a) more intelligent b) more intelligenter c) most intelligent d) intelligenter.
71. Our crazy uncle Pete is the _____ fisherman in all of Oregon.
a) talenteder b) talentedest c) most talented d) more talented.

Choose the correct word to fill the gaps in the following : (Q.No.72 to Q.No.73)

72. Choose the correct modifiers :
a) Entering the room, the light was off
b) Entering the room, I found the light off
c) Entering the room, the light was found off by me
d) Entering the room, the room was found dark.
73. He is writing the book, (Active) The book _____ written by him. (Passive)
a) has been b) is being c) is d) was.
74. Why did you oppose her? (Active) why _____ by you? (Passive)
a) She opposed b) was she opposed c) is she opposed d) she opposes.
75. Rahul will pass the message (Active). The message _____ by Rahul (Passive).
a) will passed b) would be passed c) will pass d) will be passed
76. Let her watch the movie (Active), Let the movie _____ by her. (Passive)
a) been watched b) being watched c) watch d) be watched.

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77. Raj said, "I'm teaching English online". (Direct Speech), Raj ____ teaching English online. (Indirect speech)
 a) told I am b) asked me if I was c) said that he was d) whether I had seen last.
78. Ram remarked "what a wonderful day!" (Direct speech) Ram ____ a wonderful day. (Indirect speech)
 a) asked if it was b) said what c) asked what d) exclaimed that it was.
79. I said to him, "why don't you work hard?" (Direct) I asked him why ____ hard (Indirect speech).
 a) didn't you work b) he didn't work c) he wouldn't work d) he wasn't working.
80. He said to her, "what a hot day!" (Direct speech)
 a) He said that it was a hot day b) He exclaimed that it was a hot day
 c) He told her that it was a hot day d) He exclaimed sorrowfully that it was hot day.
81. 'Boat' is related to 'Oar' in the same way as 'Bicycle' is related to ____.
 a) Wheel b) Paddle c) Seat d) Road.
82. 'Fire' is related to 'Ashes' in the same way as 'Explosion' is related to ____.
 a) Debris b) Explosive c) Sound d) Flame.
83. Adult : Baby :: Flower : ?
 a) Seed b) Bud c) Fruit d) Butterfly.
84. Love : Friend :: Hate : ?
 a) Hatred b) Companion c) Enemy d) None of these.
85. Fox : Chicken
 a) rat : mouse b) dog : cat c) rabbit : hen d) cat : mouse.
86. Pebble : boulder
 a) feather : bird b) fish : elephant c) river : rapids d) pond : ocean.
87. Mountain : Height : Climber
 a) Land : Farmer : Crop b) Sea : Depth : Diver
 c) River : Length : Water d) College : Building : Student.
88. Choose the answer that names the part of speech of the capitalized word in the following sentences:
 Have you heard the GOOD news?
 a) verb b) adverb c) pronoun d) adjective.
89. The cat knocked a vase OFF the shelf.
 a) verb b) preposition c) adverb d) pronoun.
90. EVERYONE met at the field house.
 a) pronoun b) noun c) adjective d) adverb.

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91. We _____ love and respect our parents and teachers.
a) would b) should c) could d) ought.
92. She _____ read when she was four
a) could b) would c) can d) may.
93. Student's _____ to obey their teachers.
a) Ought b) must c) need d) used
94. We _____ not hurry, we have got plenty of time.
a) need b) must c) dare d) ought.
95. If we'd more time we _____ finished it.
a) could b) cold have c) would have d) must have.

Close Test : Fill in the blanks in the following paragraph with words out of given respective options.

It is a well-established (96) that some people have "mathematical mind" while other do not. (97), the myth is (98) to mathematics ; you never hear, for example, that someone with a historical mind. It is a general belief (99) as that if we do not learn something it is because we cannot. In fact mathematical ideas that are difficult at an early age are much easier to (100) a few years later, if we give them another try.

96. a) myth b) fable c) legend d) story.
97. a) Formidably b) Dauntingly c) Interestingly d) Interest
98. a) Limited b) restricted c) perpetuated d) limit
99. a) amongst b) against c) with d) of
100. a) derive b) comprehend c) deduce d) obtain.

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